



### Application for Change of Degree Status

(Please check appropriate box)

- Master's to Ph.D. Candidacy
- Ph.D. to Master's Candidacy
- Non-Matric to Matriculated

#### Students who have allowed a lapse in registration should file an Application for Readmission.

- Complete and submit this form to Program Director for approval. \*International Students see note.
- \*NOTE\* International Students must provide both documentation of financial support and a General Academic Information form and obtain signature from Rutgers Global *prior* to submitting to program director.
- Submit completed form to Barbara Sirman for processing: sirman@grad.rutgers.edu

#### **STEP 1: TO BE COMPLETED BY THE STUDENT:**

Name \_\_\_\_\_ RUID \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (day) \_\_\_\_\_ (evening) \_\_\_\_\_

Citizenship:     U.S.     U.S. Permanent Resident                       Foreign

Program and status \_\_\_\_\_

Term and year desired for change to take effect:

Fall             Spring             Summer            Year \_\_\_\_\_

Please explain why you are applying for a change in status and describe your present intentions and future plans as they pertain to your academic program:

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**STEP 2: TO BE COMPLETED BY CURRENT GRADUATE DIRECTOR:**

This candidate IS \_\_\_\_\_ IS NOT \_\_\_\_\_ acceptable to the graduate program for the change of status sought. The reasons for *acceptance* or *non-acceptance* are as follows:

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\_\_\_\_\_  
Signature (Graduate Director)

\_\_\_\_\_  
Date

**STEP 3: TO BE COMPLETED BY RUTGERS GLOBAL**

**International Students** must provide financial documentation and a General Academic Information to Rutgers Global, 180 College Avenue, CAC. The endorsement must be obtained *after* submitting to program director.

\_\_\_\_\_  
Signature (Rutgers Global Advisor)

\_\_\_\_\_  
Date

**STEP 4: TO BE COMPLETED BY THE SCHOOL OF GRADUATE STUDIES**

Submit this completed form to Barbara Sirman for processing: [sirman@grad.rutgers.edu](mailto:sirman@grad.rutgers.edu)